



**STATE OF UTAH**  
**invites applications for the position of:**

**CUSTODIAN I**

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<b>SALARY:</b>	\$9.33 /Hour
<b>OPENING DATE:</b>	06/14/17
<b>CLOSING DATE:</b>	06/29/17 11:59 PM
<b>NUMBER OF OPENINGS:</b>	1
<b>BENEFITS:</b>	This position is not eligible for benefits.
<b>CRIMINAL BACKGROUND CHECK:</b>	You must successfully pass a criminal history check.
<b>DRIVER LICENSE REQUIREMENTS:</b>	Employees hired for this recruitment will be subject to the Driver Eligibility standards found at the following link: <a href="http://www.rules.utah.gov/publicat/code/r027/r027-007.htm#T3">http://www.rules.utah.gov/publicat/code/r027/r027-007.htm#T3</a>
<b>PHYSICAL ADDRESS:</b>	Draper Site Prison 14425 So. Bitterbrush Lane Draper, 84020
<b>RECRUITER NAME:</b>	Jeffie Dickerson
<b>RECRUITER TELEPHONE NUMBER:</b>	801-545-5570
<b>RECRUITER EMAIL ADDRESS:</b>	<a href="mailto:jdickers@utah.gov">jdickers@utah.gov</a>
<b>OVERTIME EXEMPT:</b>	No
<b>SCHEDULE CODE:</b>	IN - At Will: Employees in this position serve at the pleasure of the appointing officer in an at will status and may be terminated at any time without cause. This is not a career service position. Employees in this schedule may not work more than 30 hours per week.
<b>EEO STATEMENT:</b>	The State of Utah is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability. Reasonable accommodations provided to known disabilities of individuals in compliance with the Americans with Disabilities Act. For accommodation information or if you need special accommodations to complete the application process, contact the Dept. of Human Resource Mgmt. at 801-538-3025 or TTY 801-538-3696.
<b>JOB DESCRIPTION:</b>	

**Professionalism- Respect.-Integrity- Duty.-Excellence  
(PRIDE)**

**Job Description**

If you like to keep things clean, safe and in an orderly condition, then this job is for you! The Utah Department of Corrections is looking for a part-time **Custodian I** to provide upkeep to State building interiors in a prison facility environment.

**Principle Duties**

The Custodian will ensure that all areas are free of dirt and clutter.

- Clean and wax floors
- Clean walls
- Clean bathrooms, ensuring all are sanitary and fully operational
- Dusting, vacuuming, cleaning windows, mirrors, lockers and other items
- Maintain assigned area in the facility in a clean, safe, and orderly condition

**The ideal Candidate**

The model candidate for this position is someone who:

- Has custodian experience in a business environment
- Experience with multiple cleaning agents, products and equipment
- Can lift over 50 lbs
- Has professional experience in housekeeping practices, techniques and procedures

**Why You Should Join Our Team**

This is an exciting time for Corrections as we take the lead in the historic overhaul of our criminal justice system. As one of the State's largest agencies, we are constantly on the lookout for high-character people. This is an outstanding opportunity for an outstanding individual.

**The Agency****Our Mission**

Our dedicated team of professionals ensures public safety by effectively managing offenders while maintaining close collaboration with partner agencies and the community. Our team is devoted to providing maximum opportunities for offenders to make lasting changes through accountability, treatment, education, and positive reinforcement within a safe environment.

**For additional information about the Utah Department of Corrections please go to this link.**

<http://www.corrections.utah.gov/>

**EXAMPLE OF DUTIES:**

- Maintains building(s) and/or facilities in a clean and orderly condition and/or removes snow from sidewalks and doorways, etc.
- Cleans and maintains floors, dusts, waxes and polishes furniture, washes windows, mirrors, and other glass or plastic items, empties trash and garbage, etc.
- Cleans, sterilizes and or disinfects areas and/or equipment.
- Sets up and arranges tables and chairs.
- Repairs, cleans, adjusts and/or performs preventive maintenance on equipment, tools, or machinery, etc.

**TYPICAL QUALIFICATIONS:**

(includes knowledge, skills, and abilities required upon entry into position and trainable after entry into position)

- use cleaning agents, products and equipment
- follow written and/or oral instructions
- maintain and/or repair tools and equipment

**SUPPLEMENTAL INFORMATION:**

- Risks which require the use of special safety precautions and/or equipment, e.g., working around operating machines, working with contagious diseases or hazardous chemicals, etc.
- The work requires considerable and strenuous physical exertion such as frequent climbing, lifting heavy objects over 50 pounds, crouching or crawling in restricted areas, defending oneself and/or

others against physical attack.

- Preference may be given to applicants with custodial experience.
- Members of minority population groups are encouraged to apply.
- **All applications must be submitted online. Resumes emailed/faxed will not be accepted as an application. ONLY QUALIFIED CANDIDATES SELECTED FOR AN INTERVIEW WILL BE CONTACTED.**
- **If you are a Department of Corrections employee, salary will be based on the current career ladder.**

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APPLICATIONS MAY BE FILED ONLINE AT:  
<https://statejobs.utah.gov>

Position #12520  
CUSTODIAN I  
JD

2120 State Office Building  
Salt Lake City, UT 84114  
801-538-3025

[statejobs@utah.gov](mailto:statejobs@utah.gov)

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### CUSTODIAN I Supplemental Questionnaire

- \* 1. The essential functions of this position include, but are not limited to: lifting over 50 pounds, climbing ladders, bending, and crouching or crawling into small areas.

Are you able to perform these functions?

- ☐ Yes  
☐ No

- \* 2. A criminal history check (BCI) will be conducted before a final offer of employment is given.

Is there anything in your background which may prevent you from working in a public safety/law enforcement environment?

- ☐ Yes  
☐ No

- \* 3. Do you understand that this position will be working in a prison facility, where you will be working around inmates.

Are you willing to work in this type of atmosphere?

- ☐ Yes  
☐ No

- \* 4. Due to the nature of this position and clientele, you must be at least 18 years of age.

Do you meet these requirements?

- ☐ Yes  
☐ No

- \* 5. Have you ever worked in a Correctional or Law Enforcement facility setting?

- ☐ Yes ☐ No

6. If yes to question #5, please describe your experience, and positions held, in the space provided below.

\* 7. Please indicate your years of experience as a custodian.

- ☐ None
- ☐ 1 - 2 years
- ☐ 2 - 3 years
- ☐ 3 - 4 years
- ☐ 4 - 5 years
- ☐ 5 or more years

\* 8. Please describe the job duties you have performed as a custodian, in the space provided below.

\* 9. Please indicate how you heard about this specific job posting.

- ☐ State Jobs
- ☐ An External Job Posting Site (Indeed, LinkedIn, etc)
- ☐ Social Media (Facebook, Twitter, etc)
- ☐ Advertisement (Newspaper, Internet, Radio, etc)
- ☐ Professional Network
- ☐ University Network (Career Center)
- ☐ Referred by a Friend or Colleague
- ☐ Contacted by a Recruiter
- ☐ Career Fair
- ☐ Internal communication from a State Agency that employs me - State employees only
- ☐ Other

\* Required Question